

Customer Order No: *please complete*

Registered Office: Brand Addition Limited
 Broadway
 Trafford Wharf Road
 Manchester M17 1DD - United Kingdom
 Registered Number: 2083209
 WEEE Registration Number WEE/FK0220XS/PRO

We hope that you are 100% satisfied with your order, however if you need to return or exchange an item please follow the steps below :

- Email stagecoach@brandaddition.com to notify us of your return so that we know to expect it.
- For returns from the UK under £50 please follow the steps below - for returns over £50 or from outside the UK, we will arrange separate carrier collection when you email us.
- Complete the returns grid below indicating which item(s) you are returning, with a reason code, and whether you would like a refund or exchange.
- Apply the prepaid address label, indicating your order number on the outer slip.
- Take your item to the nearest post office for return. Be sure to obtain and a proof of postage, and keep it safe until we have confirmed your return.

Item	Description	Delivery Qty	Qty Returned	Reason Code*	Refund Req (Y/N)	Exchange Req (Y/N)



Freepost RTGS-ARUJ-YRTH
 Brand Addition
 Broadway House
 Trafford Wharf Road
 Trafford Park
 MANCHESTER
 M17 1DD

please complete

Order Number _____

*Reason Codes: Let us know the reason for this return or exchange by entering a reason code in the reason column above.

1. Too Big/Too Small	2. Wrong item sent	3. Arrived too late	4. Damaged/Faulty
5. Not As Expected	6. Ordered for Choice	7. Not needed/Surplus	8. Other (please specify)

Non-fault returns must be received within 1 calendar month of order delivery. Goods should be in original packaging suitable for resale.

Please note : we are unable to arrange an exchange or refund if the parcel is returned without a completed form.